



Workshop

Business Etiquette in German Academia

for international doctoral candidates,
post-docs and visiting scholars
at the University of Stuttgart



Dear international researchers,

Would you like to learn more about business etiquette at a German university that you experience in your daily work life?

The workshop “**Business Etiquette in German Academia**” held in English will cover following topics:

- Etiquette in the academic work environment
- Unwritten laws at your work place
- Receiving and giving feedback
- Dealing with conflicts
- Duties and rights regarding your work relationship
- Meeting your superior and colleagues outside working hours

You will also have the possibility to ask questions regarding the topic and discuss with colleagues from other institutes.

So join the workshop on **Friday, November 20, from 3 pm – 7 pm via zoom**

Please **register by e-mail until November 9 at the latest** mentioning your name, the institution and the institute you work at: gwl@ia.uni-stuttgart.de
Participation is **free of charge**. Places are **limited** and **your registration is binding**. If you need to **cancel your registration**, do so **until November 18**, so that we can give your place to somebody on the waiting list. Otherwise, we will have to charge you a share of the costs for the workshop.

Your IZ Team for International Doctoral Students, Post-Docs and Visiting Scholars.

International Office
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