

## Helpful tips for diversity-sensitive ways of speaking and acting

The University of Stuttgart places great importance on implementing diversity-sensitive ways of speaking and acting that are inclusive of everyone. Anyone who studies, researches or works at this university should be given the opportunity to develop their potential in the best possible way. Through our **Code of Conduct** (<https://www.uni-stuttgart.de/en/university/profile/diversity/code-of-conduct/>), we are committing ourselves to ensuring equal opportunities.

The following examples will help you ensure your event is as inclusive as possible:

- Does the event take place in an accessible **location** (<https://www.uni-stuttgart.de/en/university/map/accessibility-descriptions/>) and would you like to offer **child supervision** (<https://www.uni-stuttgart.de/en/university/profile/family-friendly/#id-45d369b0>) to open up attendance to all interested participants?
- Is your **presentation** designed to be accessible to people with visual/auditory impairments (e.g. through color contrasts, font size, subtitles for video/audio content)? [www.beschaefigte.uni-stuttgart.de/uni-services/oeffentlichkeitsarbeit/barrierefreiheit/](http://www.beschaefigte.uni-stuttgart.de/uni-services/oeffentlichkeitsarbeit/barrierefreiheit/)
- Is the **language** you use free of stereotypes and discrimination?  
University of Stuttgart guidelines on gender-sensitive language use: [www.beschaefigte.uni-stuttgart.de/document/dokument\\_hkom/Leitfaden-geschlechtersensible-Sprache.pdf](http://www.beschaefigte.uni-stuttgart.de/document/dokument_hkom/Leitfaden-geschlechtersensible-Sprache.pdf); [https://ilias3.uni-stuttgart.de/goto.php?target=crs\\_2977331\\_rcodeYdsjVuaCkf&client\\_id=Uni\\_Stuttgart](https://ilias3.uni-stuttgart.de/goto.php?target=crs_2977331_rcodeYdsjVuaCkf&client_id=Uni_Stuttgart) (→ Resources → Universität Stuttgart → pdf)
- Are your **images** free of stereotypes and discrimination?  
Image library: <http://gesellschaftsbilder.de/> (Please inform yourself about the applicable terms of use and note that use in a university environment may also constitute commercial use.)

You can find structured and needs-orientated information and support on diversity-related topics at the University of Stuttgart on the **ILIAS platform** “Diversity in Teaching”: [https://ilias3.uni-stuttgart.de/login.php?target=crs\\_3459370\\_rcodeb6VrAExBJp&cmd=force\\_login&lang=de](https://ilias3.uni-stuttgart.de/login.php?target=crs_3459370_rcodeb6VrAExBJp&cmd=force_login&lang=de)

Do you have any questions and/or suggestions? Please feel free to contact us: [diversity@uni-stuttgart.de](mailto:diversity@uni-stuttgart.de)

**Thank you for your commitment to building an inclusive place to study, research and work!**